

Town of Hounsfield
Planning Board Meeting Minutes
February 7, 2012

Present: Chairperson Yvonne Podvin, Vice-Chairman Paul Locy, Mel Castor

Absent: Mary Anne Oliver, Ginny Savage

The secretary was unable to record the meeting due to equipment malfunction.

At 7:01pm Chairwoman Podvin called the regular monthly meeting of the Town of Hounsfield Planning Board to order with the Pledge of Allegiance.

The secretary called a roll call of the members and a quorum was established.

Minutes from January 3, 2012 meeting were reviewed. Motion to approve the minutes made by Paul Locy, seconded by Mel Castor. Vote 3-0; all in favor.

Mr. Rob Busler of Lafave, White & McGovern presented a letter of authorization from Mrs. Massaro indicating that he may represent her interests before the board. He discussed one parcel that will require a lot line adjustment in order to sell 20 acres to neighboring property owner. The Board informed him this will require board approval.

He also discussed subdividing 2 acres from another parcel and creating a right of way in order to access that parcel.

Zoning Enforcement Officer, Marlene Lennox, noted that the access must not be less than 50 feet wide.

Discussion ensued. regarding access for emergency vehicles

Chairwoman Podvin explained that there will need to be three applications made: one for the lot line adjustment, one for the simple land division and one for the right of way.

Zoning Enforcement Officer, Marlene Lennox noted that the properties lie in the Marine Overlay District and that regulation 288 comes into effect. She will also double check the road standards.

Mr. Busler stated he would get the applications to the board as soon as possible.

Chairwoman Podvin asked the Planning Board if there is any new business before the board; there was none.

Zoning Enforcement Officer, Marlene Lennox reported that she has issued one zoning permit, attended training for planning, open meeting law and ethics, as well as worked on updating the web site.

Public comment

Town Councilman Steve Lee – the Town Board is working on a Comprehensive Plan and would like input from the Planning Board about aspects of the Zoning Law that might not be as clear as it could be, or perhaps contradict itself. Any problems in the community with zoning and

planning would be informative.

Sharry Rogers – comment from the floor – While researching the Corridor Zoning, she found documentation of a moratorium on building in the overlay district. She was wondering if that moratorium is still in effect. Councilman Lee replied that the moratorium had been for only one year.

Sharry Rogers stated that she understood it was active until the zoning law is changed. Mr. Lee said he would look into it further.

Chairwoman Podvin moved to adjourn the meeting at 7:29pm; Paul Locy seconded the motion. Vote 3-0; all in favor.

Respectfully submitted,
Gertrude Mead Karris