

Town of Hounsfield Planning Board
Monthly Meeting Minutes óJanuary 8, 2013
18774 County Route 66
Watertown, New York 13601

The regular monthly meeting of the Town of Hounsfield Planning Board was called to order by Yvonne Podvin, Chairperson, at 7:02pm at the Town Hall Co. Route 66 and the Pledge of Allegiance was said.

Present: Chairman Yvonne Podvin, Vice-Chairman Paul Locy, and Mel Castor, Maryanne Oliver

The secretary called the roll and a quorum was established.

A motion was made by Mel Castor and 2nd by Paul Locy to accept the minutes as read. All voted aye and the motion was carried.

Case #07-2012

Chairman Podvin reviewed the application of the property owned by Tamara Rutz, 13449 State Route 3, Parcel # 89.00-1-72 with the rest of the board. The application was for a request to open and operate as a small retail business with a Garden Center and Antique Shop.

Chairman Podvin had sent Ms. Rutz's Jefferson County Application to Jefferson Planning Board for their review. A return letter of recommendations was received to Chairman Podvin stating that the applicant will have to contact New York State regarding another driveway, anticipated parking layout and anticipated signage detail and retain the existing trees/shrubs onsite.

Mrs. Podvin noted that the application for Ms. Rutz is complete and the board was asked to have a vote roll call for approval, all voted aye and the motion was carried. This project has been approved with condition that the applicant will need to apply to the Zoning Board of Appeals for a 20' variance to place a pre-built 14X24 building.

Zoning Officer's report was given by Marlene Lennox

At 7:25pm, hearing no more comments Chairman Podvin asked for a motion to close the meeting. Vice-chairman Locy moved to close the meeting; Mary Ann Oliver seconded the motion. Vote 4-0; all in favor.

Meeting was adjourned.

Respectfully submitted,
Marlene Lennox
Fill-In Secretary