

Town of Hounsfield Planning Board  
Meeting Minutes  
November 13, 2012 7pm

Present: Chairman Yvonne Podvin, Vice-Chairman Paul Locy, and Mel Castor,  
Maryanne Oliver and Ginny Savage

At 7:02pm Chairman Podvin called the meeting to order with the Pledge of Allegiance.  
The secretary called the roll and a quorum was established.

#06-2012

Chairman Podvin reviewed the application of the property owned by Tamara Rutz, 13449 State Route 3, Parcel # 89.00-1-72 with the board. The application was for a request to open and operate as a small retail business with a Garden Center and Antique Shop.

Chairman Podvin told the applicant that she would need an Engineered Plan and that the Planning Board would need to send this to the County for their approval. Also, the applicant will have to contact New York State regarding another driveway. The applicant would like to bring in a 14X24 pre-built building.

The applicant will have to gather their paperwork and attend another meeting.

Old Business:

Massaro case has been filed as incomplete at this time.

New Business:

Chairman Podvin reminded the members of the board that they need to attend workshops throughout the year to keep up with their training. November 26<sup>th</sup>, there will be a workshop at JCC for Zoning Basics.

At 7:25pm, hearing no more comments Chairman Podvin asked for a motion to close the meeting. Vice-chairman Locy moved to close the meeting; Ginny Savage seconded the motion.  
Vote 4-0; all in favor.  
Meeting was adjourned.

Respectfully submitted,  
Marlene Lennox  
Fill-In Secretary