

**TOWN OF HOUNSFIELD PLANNING BOARD MEETING**  
**November 9, 2010**

The regular monthly meeting of the Town of Hounsfeld Planning Board was called to order by Chairperson, Kathy Snyder, at 7:00 PM, at the Town Hall, Co. Rt. 66 and the Pledge of Allegiance was said.

Members present were: Kathy Snyder, Mark Farrington, Paul Locy, Deb Johnston, Maryann Oliver and alternate, Don DiMonda.

In review of the minutes of the 8/3/10 meeting Deb Johnston noticed that Maryann Oliver was not listed as present when she did attend that meeting. With this change noted, Kathy Snyder made a motion and Deb Johnston 2<sup>nd</sup> to approve the minutes of 8/3/10 Planning Board meeting. All voted aye and the motion was carried.

A Zoning Officer's report was given.

A representative was present for Peter and Holly Roe, Ridge Road for a land division application on parcel # 89.00-1-54.1 The applicants would like to divide an 18 acre parcel from a 60+ acre parcel and the Board reviewed the application and map.

A motion was made by Deb Johnston and 2<sup>nd</sup> by Maryann Oliver to approve a simple land division for Peter and Holly Roe on the Ridge Road. All voted aye and the motion was carried.

A representative was present for Robert Hutchins on Rome St. Road who is applying for a simple land division on parcel # 90.00-5-18.32. In review of the project, the Board had concerns that this parcel has no road frontage, only a 30 ft. right of way to Rome St. Road, through a parcel in the Town of Watertown and a driveway at the other end of the parcel through another parcel in the Town of Watertown. Mrs. Snyder explained to Mrs. Ciavarella, Mr. Hutchins' sister, that the Town Zoning Law states that each parcel in this district must have 150 ft. road frontage on a public road. Mrs. Snyder suggested that Mr. Hutchins could apply for a variance. After a discussion of the Board they decided to check with the Town attorney first. Mrs. Ciavarella asked how her brother's lot was approved 8 yrs. ago with no road frontage and Mrs. Snyder replied that the Board made an error at that time.

Mrs. Snyder announced that the Lawrence division was filed with the County.

Mrs. Snyder also announced that the Town Clerk will be stepping down from being Secretary to the Planning Board next year and that position will need to be replaced. If anyone has a suggestion contact the Town Clerk's office.

Supervisor Scee reminded the Board to contact Attorney Dave Renzi on the Rome St. Rd. land division application and he also invited the Planning Board to a Town Christmas Party on December 3<sup>rd</sup> at 6:30 PM.

Diane M. Nier  
Town Clerk

